

Village of South River  
Council Meeting – June 10, 2019

The meeting of the Council of the Village of South River was held on Monday June 10, 2019 in the South River Council Chambers. A quorum was present. In attendance were Mayor Jim Coleman and Councillors Doug Sewell, Brenda Scott, Teri Brandt, and Bill O’Hallarn.

**Staff in Attendance:** Susan Arnold, Clerk Administrator  
Sherri Hawthorne; Chief Financial Officer\Deputy Clerk  
Janice Coombs, Administrative Assistant

**1. Call to Order** – The meeting was called to order by Mayor Jim Coleman at 5:30 p.m.

**2. Declaration of Pecuniary Interest and General Nature Thereof- Nil**

**3. Guests – Judy Klienhuis; Grant Thornton**

146-2019 Sewell/Brandt

**BE IT RESOLVED THAT the Council of the Village of South River does hereby approve the addition of item #7 (Reports from Municipal Staff) to the June 10, 2019 agenda to discuss allowing the Choral Society to store its sheet music in one of the empty offices located in the downstairs of 63 Marie Street.**

Carried

**4. Adoption of Minutes**

147-2019 Brandt/Sewell

**BE IT RESOLVED THAT this Council of the Village of South River does hereby accept the minutes of Monday, May 27, 2019 as printed.**

Carried

Guest Judy Klienhuis, representing the accounting firm of Grant Thornton, presented the Village of South River (and its committees and boards) 2018 Financial Statements.

Ms. Klienhuis and her auditing team review Minutes, By-laws, policies and Agreements prior to the actual audit which usually occurs in the month of March as well as additional work following the visit. During the actual on-site visit the team does not review every financial transaction which has occurred during the entirety of 2018 but does review a significant and random sampling of transactions in all areas of the municipality’s sphere of responsibility. Special attention is paid to taxation, water, shared services and federal government remittances. Ms. Klienhuis advised Council the 2018 financial audit was clean and proceeded to provide Council with a review of the individual statements. Council was satisfied with what was presented. The auditor had no areas of concern regarding fraud or mismanagement and thanked the Treasurer and staff for their continued cooperation.

Judy Klienhuis left the meeting at 6:01 p.m.

**5. Accounts and Finance**

148-2019 Scott/Brandt

**BE IT RESOLVED THAT the Council of the Village of South River does hereby accept the following reports:**

- 1) Income Statement to May 31, 2019
- 2) Cheques to May 31, 2019
- 3) Draft consolidated financial statements
- 4) Draft Arena financial statements
- 5) Draft Fire Department financial statements
- 6) Draft Trust Funds financial statements
- 7) Report to Council re: audit results

8) Carried

**6. Reports from Municipal Staff and/or Committees**

149-2019 Sewell/Brandt

**BE IT RESOLVED THAT the Council of the Village of South River does hereby approve the installation of a culvert on Roselawn at the start of the road easement which leads to the communications tower and a second culvert being installed at the curve of the easement to redirect water runoff.**

Carried

150-2019 O'Hallarn/Scott

**BE IT RESOLVED THAT the Council of the Village of South River does hereby approve the \$2,500 annual municipal levy be paid to the South River Friendly Circle on the next cheque run.**

Carried

151-2019 Scott/O'Hallarn

**BE IT RESOLVED THAT the Council of the Village of South River does hereby receive the Reports from Municipal Staff and/or Committees: Items #1 to #7.**

Carried

## 7. Correspondence

152-2019 O'Hallarn/Scott

**BE IT RESOLVED THAT the Council of the Village of South River does hereby receive the Correspondence: Agenda Item #1.**

Carried

## 8. Roundtable;

Councillor Sewell is very pleased with the Community garden, p lots of new people interested this year, we only have 3 left if people are still interested. He has numbered the plots.

Councillor Brandt mentioned that the District of Social Services Administration Board has a new Chairman, his name is Joe Bradbury of North Bay.

Councillor Scott would like the Ontario Provincial Police to attend a meeting to discuss the boundaries.

Janice Coombs left the meeting at 7:45

## 9. In- Camera

153-2019 O'Hallarn/Brandt

**Be it Resolved that this meeting of the Village of South River Council be closed under Subsection 239.2 (b) and (c) and that this Council proceed in Camera at 7:45 p.m. for the purpose of Discussing 3 personnel issues and one contract re-negotiation.**

Carried

154-2019 Brandt/Sewell

**BE IT RESOLVED THAT this Council adjourn the Closed meeting and reconvene in Open Session at 8:24 p.m. with Mayor Jim Coleman as Chair.**

Carried

155-2019 Scott/O'Hallarn

**BE IT RESOLVED THAT the Council of the Village of South River does hereby approve the signing of the re-negotiated property lease to extend the contract for up to two years with an annual rent increase of 2.3% (CPI) + HST. Termination of the lease by either party will require (3) months written notice.**

Carried

156-2019 Brandt/Sewell

**BE IT RESOLVED THAT the Council of the Village of South River does hereby support the Personnel Committee's recommendation to increase the pay of the current Clerk Administrator to match the agreed to salary of the Clerk Administrator's successor during the training period beginning August 4<sup>th</sup>, 2019 until November 9, 2019.**

Carried

## 10. By-Laws:

157-2019 Scott/O'Hallarn

**BE IT RESOLVED THAT the Council of the Village of South River does hereby read a first, second and third time and finally pass By-law#18-2019, being a by-law to Establish & Regulate the South River Machar Fire Department with the signatures of the Mayor and the Clerk Administrator and the corporate seal affixed.**

Carried

## 11. Confirming By-law

158-2019 O'Hallarn/Sewell

**BE IT RESOLVED THAT the Council of the Village of South River does hereby read a first, second and third time and finally pass By-law#19-2019, being a by-law to confirm the proceedings of Council at its meeting held on the 10th day of June, 2019 with the signatures of the Mayor and the Clerk Administrator and the corporate seal affixed.**

Carried

## 12. Adjournment

159-2019 Sewell/Brandt

**BE IT RESOLVED THAT this Council of the Village of South River does hereby adjourn to meet again as the South River Council on Monday, June 24, 2019 at 5:30 p.m. in the South River Council Chambers located at 63 Marie Street or at the call of the Mayor. Time of Adjournment: 8:28 p.m.**

Carried

---

**Jim Coleman, Mayor**

---

**Susan L. Arnold, Clerk Administrator**